**Call to Order/Pledge of Allegiance/Attendance**

The April 13, 2021 meeting of the Newtown Village Council took place via Zoom and called to order at 6:30 p.m. by Mayor Mark Kobasuk.

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|---|---|---|
| **Council Members:** | Don Carroll (Vice Mayor) | Solicitor Emily Supinger |
| | Daryl Zornes | Fiscal Officer Keri Everett |
| | Chuck Short | Assistant to Mayor Becky Fairley |
| | Curt Tiettmeyer | Police Chief Tom Synan |
| | Terry Fairley | |
| | Sarah Williams | |

APPROVAL OF COUNCIL MINUTES:

**Mr. Fairley made a motion to approve the regularly scheduled 03.09.2021 Council Minutes. Mr. Zornes seconded the motion. All Aye. Motion Carried.**

MAYOR AND COUNCIL MEMBER REPORTS:

Mayor's Report:

Planning Commission Report - At the March 25th Planning Commission meeting, Jones Fish Hatcheries, 3440 Church Street requested a Conditional Use approval for the establishment of an administrative office and repair shop. Property is zoned PV (Planned Village Center).

SPECIAL PRESENTATIONS:

**Engineering Update submitted by Bruce Brandstetter**

Revised April 12, 2021
April 9, 2021

1. **Ragland Road Culvert (17053)**
   - A $26,000 retainage is being held On Majors Pay Request.
   - Mr. Yeager and Majors agreed to a cash settlement, it included a signed agreement.

2. **Plan Reviews and Meetings (20007)**
   - Record drawings were received on 4/6/21. BCI will review by the end of April.

3. **Mccullough's Run (20007)**
   - A third option has been prepared with access closer to Village Drive.

4. **Church Street North Paving (20045)**
   - Bids were received on March 4, 2021. Bid Tabulation is attached.
   - Construction budget per OPWC application was $306,000.
   - The Bid Summary is as follows.

| | | |
|---|---|---|
| JK Meurer Corp. | $267,400.20 | 45 Days |
| Barrett Paving Materials Inc. | $273,891.60 | 90 Days |
| John R. Jurgensen | $301,382.45 | 120 Days |
| Pinnacle Paving | $311,483.07 | N/a |

   - Recommendation Letter to be presented at 4/13/21 meeting.

5. **Moundview Park (20078)**
   - Alternatives and budget costs:
     - Onsite treatment per existing $50,000
     - Moving forward with Onsite treatment, either aerobic system per the existing or mound system.
     - Mound system soil absorption test to confirm size required is out for proposal.
   - Schedule for construction in 2021 is acceptable to OEPA per 11/17/20 email.

6. **Short Park Basketball Courts Relocation (21034)**
   - Cost comparison for reconstruction of existing courts to relocation to be finalized for the next Short Park Committee meeting on 4/22/21.

7. **Short Park, Phase I (21041)**
   - BCI to submit a proposal for the survey and design/construction phase of the Parking Lot Paving and Soccer Field for Council review on 4/13/21.

8. **Municipal Building Parking Lot**

- BCI to submit a proposal to prepare specs, bidding for Council review.

9. **MRF/OPWC Applications**

- Small Governments submission for Church Street South was received by OPWC on 4/7/21. It included certification that the Bid Documents were completed on 3/26/21 as discussed with Council on 3/9/21.

10. **Turpin Lane Drainage**

- Property Owner appreciates Village's response.
- Ultimate solution to involve Hamilton County, USACOE, Newtown, Anderson Township and possibly ODOT.
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BCI to coordinate with Village and the County on the flap valve being reinstalled in a catch basin in the drainage swale on the east

Maintenance Report – Proposals for 2021 Building Maintenance Projects
Mr. Morgan made the following recommendations:

Police Department Repairs
Exterior Painting: Tri Star Contractors $4,495
Exterior brick tuck pointing: Hummel Restoration $5,380
Heat pump & electrical box rear building replacement: Air-Tech $6,038 + $716 = $6,754

Moundview Park House Repairs
Flooring repairs: HNH Homes $6,650
Exterior brick tuck pointing: Hummel Restoration $9,765

Mayor and Council appreciated Mr. Morgan's efforts of getting the proposals from quality companies and Council approved the following:

Police Department Repairs
**Mr. Zornes made a motion to approve $4,495 to Tri Star Contractors for exterior painting on the Police Department building. Mr. Short seconded the motion. All Aye. Motion Carried.**

**Mr. Zornes made a motion to approve $5,380 to Hummel Restoration for exterior brick tuck pointing on the Police Department building. Mr. Short seconded the motion. All Aye. Motion Carried.**

**Mr. Zornes made a motion to approve $6,754 to Air-Tech for a heat pump and electrical box rear building replacement on the Police Department building. Mr. Short seconded the motion. All Aye. Motion Carried.**

Moundview Park House Repairs
**Mr. Short made a motion to approve $8,170 to HNH Homes for flooring repairs to the front dining room floor only, including any necessary sanding and sealing. Mr. Carroll seconded the motion. All Aye. Motion Carried.**

**Ms. Williams made a motion to approve $9,765 to Hummel Restoration for exterior brick tuck pointing. Mr. Short seconded the motion. All Aye. Motion Carried.**

Fountain Repair
The fountain is back up and running smoothly after Mr. Morgan recently repaired the motor.

Mayor's Report
A special meeting may be needed at the end of April to approve quotes on trail repairs at Short Park.

June 8th Council Meeting – In Person (Mayor Kobasuk)
Mayor and Council will meet in person – a Public Hearing is scheduled on the TIF tax abatement for the Motz Church Street development. Council will meet via Zoom for the May 8th meeting. Covid-19 safety guidelines will be observed when Council begins meeting in person on a regular basis, as well as at the June 8th meeting. Mayor's Court, Planning Commission and the Board of Zoning have been meeting in person following suggested safety guidelines. Estimated cost for the part and labor is $1,350.00.

Digital Message Board (Mayor Kobasuk)
Mayor informed Council that the message board has been inoperable due to a faulty Fiber Optic Connector. Becky has been working with Triumph Signs and Consulting, Inc. - the part is a proprietary part through Optec. The sign will be up and running once the part comes in, which is expected by April 26th.

Public Hearing – Valley Asphalt Permit (Mayor Kobasuk)
A Public Hearing is scheduled for April 21st at 6:00pm. The meeting is virtual. Mayor Kobasuk expects the Ohio EPA to comment on the permit and the letter submitted by Mayor Kobasuk. Ohio EPA officials will respond to comments submitted.

Planning Commission (Mayor Kobasuk)
Planning Commission met on March 25, 2021 and approved a Conditional Use for Jones Fish Hatcheries, 3440 Church Street. The applicant requested a Conditional Use approval for the establishment of an administrative office and repair shop, which will be located in the old Limousine building across the street. A site plan for a parking lot was approved – this will go before the Board of Zoning Appeals for a variance. Due to geotechnical issues, the parking lot at this location is not able to be paved.

Council Reports

Short Park Committee Report (Ms. Williams)
The parks committee met on April 8th reviewing the revitalization of Short Park. Minutes were submitted by Ms. Williams prior to the Council Meeting. One item of discussion is an adult soccer field is being considered – if the upper level is decided on, irrigation will be required. Revitalization discussion is ongoing. Specifications and quotes for consideration of the upper field will be obtained. The committee will meet again on 4/22 at 10am.

Solicitor's Report No report was given

Legislation

Resolution, Contract w/Barrett Paving – Church Street Rehabilitation Project

After reviewing the submitted bids, the Village Engineer advised that the bid submitted by Barrett Paving Materials, Inc. in the amount of $273,891.60 is the lowest and best bid. Church Street Rehabilitation (Main Street to North Corporation Line)

**Mr. Tiettmeyer made a motion to suspend the rules, Mr. Zornes seconded the motion. All Aye. Motion Carried.**

**Mr. Tiettmeyer made a motion to adopt RESOLUTION NO. 08-2021 A RESOLUTION APPROVING A CONTRACT WITH STRUCTURAL SYSTEMS REPAIR GROUP FOR THE LITTLE DRY RUN LAG WALL IMPROVEMENTS PROJECT IN THE VILLAGE OF NEWTOWN. Mr. Short seconded the motion. Roll Call: Mr. Tiettmeyer-Yes, Mr. Short-Yes, Mr. Carroll-Yes, Mr. Fairley-Yes, Mr. Zornes-Yes, Ms. Williams-Yes. Motion Carried.**

Resolution, The Ohio Department of Transportation
Project description: Implement various traffic signal, signing and pavement marking upgrades in the Eastern Corridor, Segment II/III, as recommended in the 2019 Implementation Plan. To include the following areas in the Village of Newtown: HAM-SR-32 straight line mile (SLM) 4.16 to 5.30 and HAM-CR-711 SLM 0.00 to 0.30.

**Mr. Carroll made a motion to suspend the rules, Mr. Fairley seconded the motion. All Aye. Motion Carried.**

**Mr. Carroll made a motion to adopt RESOLUTION NO. 09-2021 A RESOLUTION AUTHORIZING THE DIRECTOR OF THE OHIO DEPARTMENT OF TRANSPORTATION TO MAKE CERTAIN TRAFFIC IMPROVEMENTS IN THE VILLAGE OF NEWTOWN. Mr. Short seconded the motion. Roll Call: Mr. Tiettmeyer-Yes, Mr. Short-Yes, Mr. Carroll-Yes, Mr. Fairley-Yes, Mr. Zornes-Yes, Ms. Williams-Yes. Motion Carried.**

Resolution, OPWC State Capital Improvement Programs
This is a routine matter - Capital improvements to Church Street between Main Street (SR 32) and the south corporation line will be made.

**Mr. Carroll made a motion to suspend the rules, Mr. Short seconded the motion. All Aye. Motion Carried.**

**Mr. Carroll made a motion to adopt RESOLUTION NO. 10-2021 A RESOLUTION AUTHORIZING THE MAYOR TO PREPARE AND SUBMIT AN APPLICATION TO PARTICIPATE IN THE OHIO PUBLIC WORKS COMMISSION STATE CAPITAL IMPROVEMENT AND/OR LOCAL TRANSPORTATION IMPROVEMENT PROGRAM(S) AND TO EXECUTE CONTRACTS AS REQUIRED. Mr. Short seconded the motion. Roll Call: Mr. Tiettmeyer-Yes, Mr. Short-Yes, Mr. Carroll-Yes, Mr. Fairley-Yes, Mr. Zornes-Yes, Ms. Williams-Yes. Motion Carried.**

Resolution, Agreement w/Cincinnati United Soccer Club
Cincinnati United Soccer Club desires to use the lower level at Short Park field for its soccer activities – agreement is for March 2021 through May 2021.

**Ms. Williams made a motion to suspend the rules, Mr. Zornes seconded the motion. All Aye. Motion Carried.**

**Ms. Williams made a motion to adopt RESOLUTION NO. 11-2021 A RESOLUTION APPROVING AN AGREEMENT WITH CINCINNATI UNITED SOCCER CLUB FOR USE OF ATHLETIC FIELDS. Mr. Zornes seconded the motion. Roll Call: Mr. Tiettmeyer-Yes, Mr. Short-Yes, Mr. Carroll-Yes, Mr. Fairley-Yes, Mr. Zornes-Yes, Ms. Williams-Yes. Motion Carried.**

Ordinance, Hiring Seasonal Service Department
Mayor Kobasuk said this was planned for and in the budget for 30 hours per week at $11/hour. The part-time seasonal employee may be employed by the Village during the months from May through September 2021, not to exceed a total of 20 weeks.

**Mr. Fairley made a motion to suspend the rules, seconded by Mr. Short. All Aye. Motion Carried.**

**Mr. Fairley made a motion to adopt ORDINANCE NO. 07-2021 AN ORDINANCE AUTHORIZING THE HIRING OF A SEASONAL SERVICE DEPARTMENT EMPLOYEE AND DECLARING AN EMERGENCY. Mr. Zornes seconded the motion. Roll Call: Mr. Tiettmeyer-Yes, Mr. Short-Yes, Mr. Carroll-Yes, Mr. Fairley-Yes, Mr. Zornes-Yes, Ms. Williams-Yes. Motion Carried.**

New Business

**TRC – Air Quality Consultants Change Order (Project Valley Asphalt)**
The change order is for $1500 - Ohio EPA submitted additional documents for review, which exceeded the contracted amount.

**Mr. Carroll made a motion to approve a Change Order in the amount of $1500 to TRC. Mr. Short seconded the motion. All Aye. Motion Carried.**

Engineering Fees - Church Street Rehabilitation – Main Street to South Corporation
Total construction cost for the project is estimated at $229,000.00.

**Mr. Carroll made a motion to approve $8,500.00 to BCI for the design and construction documents phase for Church Street Rehabilitation (Main Street to South Corporation). Mr. Zornes seconded the motion. All Aye. Motion Carried.**

Council Checklist
**Mr. Tiettmeyer made a motion to approve Council Checklist dated 04/13/2021 for $248,452.84. Mr. Zornes seconded the motion. All Aye. Motion Carried.**

Speed on Little Dry Run
Mr. Carroll asked Chief Synan if it was possible to place the speed radar sign on Little Dry Run, as he has had three complaints recently from residents. Mr. Carroll said he believes cars are speeding at Village Drive as they are coming down the hill into the Village. Chief Synan said he will take care of it.

Mr. Short made a motion to adjourn at 7:15pm. Mr. Carroll seconded the motion. All Aye. Motion Carried.

Transcribed by Becky Fairley