

Call to Order/Pledge of Allegiance/Attendance

The April 28, meeting of the Newtown Village Council took place via Zoom and called to order at 6:30 p.m. by Mayor Mark Kobasuk.

Council Members: **Don Carroll** (Vice Mayor) Solicitor: Emily Supinger
 Daryl Zornes Fiscal Officer: Keri Everett
 Chuck Short Assistant to Mayor: Becky Fairley
 Curt Tiettmeyer
 Terry Fairley
 Sarah Williams

APPROVAL OF COUNCIL MINUTES:

Mr. Fairley a motion to approve the regularly scheduled 03.10.2020 Council Minutes and the record of cancelled meetings for 03.24.2020 and 04.14.2020. These meetings were cancelled due to COVID-19. Mr. Short seconded the motion. All Aye. Motion Carried.

SPECIAL PRESENTATIONS:

Maintenance Update: (Maintenance Supervisor Chuck Morgan)

Salt Purchase

Mr. Morgan discussed the Salt Purchase for 2019-2020. We normally bid 330 tons for each season - 90% of 330 tons is 297 tons that the Village was obligated to purchase for \$26,629.02. Anderson Township and the County are faced with the same situation forced to purchase a certain percentage. We normally keep 300 tons at the Hamilton County Barn – they are at full capacity so Mr. Morgan is looking into a solution for us to store extra salt – Cargill will store at \$15/ton (\$4,455/month) which is not feasible for the Village. We have used 57 tons so we now have 257 at the County Barn. Mr. Morgan recommended that the Village not go on the bid package for 2021 season – the Village will have plenty of salt. Mr. Carroll asked if there was a secondary market that would allow us to sell salt – Mr. Morgan said if we sell any of the salt, the Village could end up not having enough to get us through to the next year. Mr. Morgan will report back to Council at the next meeting.

Round Bottom Road Natural Gas Project – Lake Barber

The project is on target with a completion date of June-July 2020. A sediment containment will be installed for the company to drain into the storm sewers. Boring has taken place under the railroad track – under the creek Edwards Road will be done soon.

Moundview Septic System

The Village has until December 1st to provide the Ohio EPA with engineering plans as to what type of system we plan on installing. BCI will need to design this for the Village.

Engineering Update (Engineer Bruce Brandstetter)

April 24, 2020

1. Ragland Road Culvert (17053)

- BCI is meeting with Contractor at site on 4/24/20.
- A \$25,000 retainage is being held on Majors Pay Request.

2. 2018 Street Program (18081)

- JK Meurer has agreed to address the Villages' concerns in the spring of 2020.

3. Sidewalk Inspection, River Hills Subdivision (18085)

- Final quantities and cost to Village on 4/23/20 Solicitor Supinger copied as well
- BCI met with home owner at 3320 Rio Grande. Believes sidewalk at driveway should have another control joint.
- BCI to contact property owner at 6922 Olentangy. She thought more work was to be completed.

4. Little Dry Run Wall Lagging (19033)

- Change Order for section south is fully executed.
- Scheduled to start week of 5/11/20. SSRG will issue a MOT plan prior that the Village can post on website.
- BCI will forward a revised fee letter for the paving program

A notification of this project will be placed on the Village website - Signs will be installed prior to the project

5. 2020 Paving Program

- Ideally, this project will be advertised late May
- BCI will forward fee letter for the engineering services to the Mayor

6. Plan Reviews/Meetings

- Memo on required site work items for new home construction on south Church Street.

7. McCullough's Run

- Five phase project:
 - Turpin Lane to Church St, apply for OPWC funds to clean channel and replace sheet pile wall along Jones Fish property. BCI to review wall options to sheet piles.
 - Clean from Church St. to River Hills. Review wooded area after leaves fall.
 - Clean channel from River Hills to east side of Ivy Hills place.
 - Clean from east side of Ivy Hills Place to Ivy Hills Blvd. Review after leaves fall.
 - Clean from Ivy Hills Blvd. to Corporate Line on Little Dry Run Rd.
- Village personnel to grade/fill outfall of public storm from Oyster Bay Lane and Court.

8. MRF/OPWC Applications

- Applications are due late August and Mid-September 2020.
- Small Government funding decisions are being delayed by the Pandemic.

9. Miscellaneous

- None

PUBLIC COMMENTS/PARTICIPATION (None)

Solicitor Report (Solicitor Supinger)

Cincy Soccer Appeal – Since the last council meeting, the magistrate has signed and filed the decision. Objections were filed on behalf of the Village. The appellants filed their response to the objections. An oral argument has been requested by the Village. Currently, the court is not hearing civil matters. We are waiting to hear from the court on how oral arguments will be handled due to COVID-19. Judge Ethna Cooper could decide an oral argument is not necessary, but given the record in this case, it would be beneficial for Judge Cooper to hear from the parties.

Solicitor Supinger has another meeting she needs to attend – she asked Council if they had any questions regarding the emergency measures recently implemented by the Village or questions on having Public Meetings. Mr. Carroll asked how long the Village could hold Zoom meetings. Solicitor Supinger said the current legislation passed by the General Assembly allows video conferencing through the end of 2020. Protocol is a little different for Public Hearings

MAYOR AND COUNCIL MEMBER REPORTS:

Mayor Kobasuk (Essential Orders)

Since the March 10th Council Meeting, in the absence of Village Council, Mayor Kobasuk issued three essential orders related to COVID-19. 1) Order deeming all employees essential so they could report to work during the Stay at Home order issued by Governor DeWine. 2) Order declaring the Village of Newtown an emergency so the Village could possibly receive federal funds. 3) Implementing the Emergency Family and Medical Leave Expansion Act. These orders are temporary, no need to ratify them.

2020 Budget Adjustments (Councilman Tiettmeyer)

As a result of a prior meeting with Mayor Kobasuk, Vice Mayor Carroll and Fiscal Officer Everett, Mr. Tiettmeyer made the following recommendations:

2020 Recommended Expense Reductions (Defer):

Moundview Park House Repairs	\$42,500
Moundview Park Electric Repairs	\$ 5,000
PD Building Repairs (Electrical Box Repair, Tuckpointing & Painting)	\$ 7,500
Municipal Center Repairs (Rear Gable Repair)	\$ 4,500
Municipal Center Parking Lot Paving Improvement	<u>\$30,000</u>
	\$89,500

2020 Additional Expense Reductions to consider but not recommended:

Phase II Village Comprehensive Plan (McBride, Dale Clarion)	\$20,000
Equipment Reserve Fund Transfer:	
Police Cruiser Purchase	\$ 41,085
Service Dept. Equipment Replacement	<u>\$ 33,665</u>
Total	\$ 74,750
Storm Water Utility Fund Transfer:	\$ 50,000
Street Fund:	
Harriet & Ragland Roads Paving Improvements	\$70,000
Ivy Hills Reserve Paving Improvements	\$15,000
Brandstetter Carroll Engineering Fees	\$ 8,250

Based on Bruce Brandstetter’s recommendations and the condition of the pavement, it is recommended to proceed with the Harriet & Ragland Roads Paving Improvements and the Ivy Hills Reserve Paving improvements. We would also proceed with Brandstetter Carroll Engineering Fees. The following was also discussed.

PARK FUND ANALYSIS:

Original Budget

Beginning Balance	\$ 16,826.01
+ Estimated Revenue	\$ 16,500.00
+ Transfers In	<u>\$170,000.00</u>
= Available To Appropriate	\$203,326.01
2020 Operating Expenses:	
Gas & Electric	\$ 7,250.00
Water & Sewage	\$ 3,000.00
Telephone	\$ 900.00
Operating Supplies	\$ 2,000.00
Repairs & Maintenance	\$ 25,000.00
Moundview Park	\$ 47,500.00
Lake Barber	<u>\$117,000.00</u>
Total Expenses	\$202,650.00
Ending Balance	\$ 676.01

Suggested Amended Budget

Beginning Balance	\$ 16,826.01
+ Estimated Revenue	\$ 12,500.00
+ Transfers In	<u>\$126,000.00</u>
= Available To Appropriate	\$155,326.01
- 2020 Operating Expenses:	
Gas & Electric	\$ 7,250.00
Water & Sewage	\$ 3,000.00
Telephone	\$ 900.00
Operating Supplies	\$ 2,000.00
Repairs & Maintenance	\$ 25,000.00
Moundview Park	\$ 0.00`
Lake Barber	<u>\$117,000.00</u>
Total Expenses	\$155,150.00
Ending Balance	\$ 176.01

*Repairs & Maintenance Line Details:

Fountain Lights	\$4,200.00	Dial One Security	\$ 263.40	Short Park Lighting	
Moundview Sewage Testing	\$2,400.00	Air Tech/HVAC	\$1,040.50		<u>\$2,950.00</u>
Short Park Grass Cutting	\$7,000.00	Moundview Diamond Dirt	\$ 540.00	Total	\$24,561.82
Mini Park Breaker Box	\$1,000.00	Ham Co General Health	\$ 190.00		~ I rounded up
Lake Barber Portable Toilet	\$1,343.50	Mulch	\$ 584.75		\$25,000.00
Phillips Supply	\$ 300.00	Lawn Management	\$ 632.88		
Better Window Cleaning	\$ 400.00	Backflow Testing	\$ 400.00		
Moundview Cleaning Service	\$ 660.00	Oasis Turf Service	\$ 251.40		
Pool Care Fountain Supplies	\$ 301.89	Ace Hardware	\$ 103.50		

Maintenance Supervisor said if needed, he could achieve an additional savings of around \$6,000. Mr. Morgan said Maintenance can restripe the parking lines at the Municipal Building.

Mr. Tiettmeyer made a motion to proceed with the Harriet & Ragland Roads Paving Improvements, Ivy Hills Reserve Paving Improvements and Brandstetter Carroll Engineering Fees for a total of \$93,250. Mr. Zornes seconded the motion. All Aye. Motion Carried.

Mr. Fairley asked if we were still on target with purchasing police cruisers – last he heard the Dodge Chargers were no longer available. He asked if we were going with a different model of cruiser and if the buyer is still interested in the 2017 Dodge Charger? Chief Synan said we are looking to purchase a Chevy Tahoe and are waiting to hear back from the Sheriff’s Department’s Trustees as to them purchasing one of the cruisers.

Sidewalk Program (Councilman Short)

A list of property owners to invoice for the repair/replacement of sidewalks in River Hills was previously sent to Solicitor Supinger. Mr. Tiettmeyer suggested postponing the timeline for residents to mail in their payment until late September, due to the COVID-19.

Mr. Short made a motion to approve the property owner list with charges for billing, submitted by Fiscal Officer for the River Hills Sidewalk Replacement Program. Mr. Carroll seconded the motion. All Aye. Motion Carried.

LEGISLATION

Resolution, Apportioning the Local Government Fund

This is a routine matter, instead of annually, this report is done every eight years. This is to renew the formula used by the county. Response is due April 30, 2020.

Ohio Revised Code Section 5747.53 provides that in lieu of apportioning the undivided local government fund by the method prescribed by Revised Code Sections 5747.51 and 5747.52, that an alternative method of apportioning said fund may be approved by the Budget Commission upon approval of such alternative method by the Board of County Commissioners, the legislative authority of the city, located wholly or partially in the county, with the greatest population, and a majority of the boards of township trustees and legislative authorities of municipal corporations, located wholly or partially within the county, excluding the legislative authority of the city with the greatest population.

Mr. Tiettmeyer made a motion to suspend the rules, seconded by Mr. Carroll. All Aye. Motion Carried.

Mr. Tiettmeyer made a motion to adopt RESOLUTION NO. 10-2020 A RESOLUTION AUTHORIZING THE ADOPTION OF AN ALTERNATIVE METHOD OF APPROPRIATION THE LOCAL GOVERNMENT FUND. Mr. Carroll seconded the motion. Roll Call: Mr. Carroll-Yes, Mr. Tiettmeyer-Yes, Mr. Short-Yes, Mr. Zornes-Yes, Mrs. Williams-Yes, Mr. Fairley-Yes. Motion Carried.

Resolution, Change Order w/Structural Systems Repair Group – LDR Wall Improvements

The Village of Newtown advertised for bids for the Little Dry Run Lag Wall Improvements Project, which included the replacement of 20 boards in the portion of the wall located south of Ivy Hills Boulevard.

Mr. Short made a motion to suspend the rules, seconded by Mr. Zornes. All Aye. Motion Carried.

Mr. Short made a motion to adopt RESOLUTION 11-2020 A RESOLUTION APPROVING A CHANGE ORDER TO THE CONTRACT WITH STRUCTURAL SYSTEMS REPAIR GROUP FOR THE LITTLE DRY RUN LAG WALL IMPROVEMENTS PROJECT IN THE VILLAGE OF NEWTOWN. Roll Call: Mr. Carroll-Yes, Mr. Tiettmeyer-Yes, Mr. Short-Yes, Mr. Zornes-Yes, Mrs. Williams-Yes, Mr. Fairley-Yes. Motion Carried.

Checklist

Mr. Tiettmeyer made a motion to approve the 04.24.2020 Checklist \$363,691.72 plus two SSRG payments for a total of \$409,151.91. Mr. Short seconded the motion. All Aye. Motion Carried.

Mr. Zornes made a motion to adjourn at 7:13pm; Mr. Carroll seconded the motion.

Transcribed by Becky Fairley