

TEMPORARY STREET CLOSING APPLICATION

Applications must be completed and returned to the Newtown Police Department a minimum of twenty-one (21) days prior to the event.

All applications require the payment of a non-refundable \$25 permit application fee. Payment should be made to the Village Fiscal Officer, 3537 Church Street, Newtown, Ohio. Checks should be made payable to the Village of Newtown

EVENT INFORMATION	
Event date:	
Event times:	From _____ a.m./p.m. to _____ a.m./p.m.
Event location, including street to be closed and location of street closure(s) (attach a map, drawing, or site diagram)	
APPLICANT INFORMATION	
Name:	
Address:	
Email Address:	
Phone number:	
<p>Conditions of a Permit for Temporary Street Closing:</p> <ol style="list-style-type: none"> 1. Before submitting this application, all property owners or occupants whose sole route for ingress or egress from their residences will be affected by the event must be notified. Their signatures of approval must be attached to this form. If no such residents will be affected by the street closure, a statement to that effect must be attached. 2. The permit application is subject to approval by the Chief of Police or his designee. This application may be denied if the Chief of Police or his designee determines that the time, place, or size of the block party or community function would (1) unreasonably interfere with the public convenience and safe use of the streets and highways, (2) unreasonably interfere with the movement of police vehicles, fire-fighting equipment or ambulance serve to other areas of the Village, or (3) unreasonably interfere with another similar event for which a permit has already been granted or has otherwise been approved by Village Council. 3. The permit holder is required to provide sufficient trash receptacles to ensure all trash, garbage, refuse, waste, etc. is properly contained and at no time permitted to accumulate outside the receptacle. Additionally, the permit holder is solely responsible for ensuring all trash, garbage, refuse, waste, etc. is properly removed and disposed of following the event. The Permit Holder shall be responsible for costs incurred by the Village for removing trash generated by the event. 4. Village employees will drop off barricades near the identified access points prior to the start of the event and will remove barricades from the same area after the event. Permit Holder is responsible for erecting and removing barricades at the beginning and conclusion of the event. If the Police Chief or his designee determines that signage is required for the event; the Permit Holder is responsible for coordinating the placement and removal of such signage with the Police Chief or his designee. 5. Barricades loaned by the Village are the responsibility of the Permit Holder from the time of delivery until pickup. Any loss or damage to the barricades shall be billed to the applicant. 6. The Permit for Temporary Street Closing only closes the roads to vehicular traffic. The laws of the Village and State must be observed, including, but not limited to, litter, loud noise, liquor, and conduct. 7. Access must be provided for fire apparatus and/or other emergency vehicles in case they are needed. Access to fire hydrants shall not be obstructed. 	

8. The Street Closing Permit is only valid for the date and time indicated.
9. No permit shall be issued for events starting before 10:00 a.m. or ending after 11:00 p.m.
10. No street shall be closed for more than five (5) consecutive hours.
11. After the permit is issued, the permit holder is required to give at least (seven) 7 days' written notice to all property owners or occupants whose sole route for ingress or egress from the residences will be affected by the street closure of the date, time, and duration of the street closure, as well as a description of the section of the road that will be closed. The Permit Holder shall provide the Police Chief with a list of addresses that were provided with said notice at least seven (7) days before the event.

Attachments

Application Fee:	<input type="checkbox"/> YES	<input type="checkbox"/> NO
Resident Signature Form:	<input type="checkbox"/> YES	<input type="checkbox"/> NO
Map/Drawing/Site Plan:	<input type="checkbox"/> YES	<input type="checkbox"/> NO
<p>I (we) agree to indemnify and hold harmless the Village of Newtown, its officers, agents, employees, and volunteers from any and all loss, claims, expenses, actions, causes of action, costs, damages, and obligations, financial or otherwise, including attorney fees and legal expenses, arising from any and all acts of the Permit Holder, Permit Holder's guests, invitees, and licensees, that result in injury to persons or damage to property.</p>		
Signature of Application/Permit Holder/Authorized Person:		
Name (please print):		
Date:		

This application for a temporary street closing is hereby:

Granted: _____ Not Granted: _____

Chief of Police (or Chief's designee)

Date: _____

CONSENT FOR TEMPORARY CLOSING OF STREET

NAME	ADDRESS	SIGNATURE	DATE

