

The March 28, 2017 meeting of the Newtown Village Council was called to order at 7:00 p.m. by Mayor Mark Kobasuk, who led the Pledge of Allegiance to the Flag.

Council Members:	Curt Tiettmeyer (Vice Mayor)	Chuck Short	Solicitor: Emily T. Supinger (not present)
	Daryl Zornes	Cheryl McConnell	Fiscal Officer: Keri Everett
	Joe Harten	Terry Fairley	Assistant to Mayor: Becky Fairley

Engineering Project Status Update

Engineer Bruce Brandstetter, BCI presented the below:

1) Ivy Hills Boulevard Storm Line

- Culvert has been cleaned out. In an effort to maintain the investment, the plan is to install a trash rack @ \$3,850.00. Quotes to install a concrete slab/step were obtained; BCI will obtain additional more quotes and report back to Council

2) SR32 East Storm Project

- Field Survey work is complete. Approval for a Grant Agreement from OPWC will be presented at the July 11 meeting.
- The project should be coordinated with the possible widening of SR32 pavement
- ODOT Safety grant due end of April. BCI is looking at the construction and right-of-way costs for the right turn lane eastbound going up Little Dry Run. The project would be stretched over a couple of years if the grant is obtained. Mr. Brandstetter said the right-of-way can be costly and/or the negotiations can be drawn out. The Village paid \$40,000 to \$50,000 when we bought the turn lane from the car wash at Valley. We would have to do the same at the Beverage and they anticipate doing so.

3) Street Paving Program

- Bid documents are being prepared. Mr. Brandstetter will meet with Mr. Fairley next week to discuss project.
- After bids are received, project will be presented to Council for approval at the May 23rd meeting.
- Coordination w/Duke Gas was discussed on 3.22.2017; at which time, Gerry Stoker provided Duke with necessary permits
- Duke sent letter to property owners on 3.24.2017 to make them aware of street paving project
- 32 services on River Hills, Drake, Harriet, Center and West should be completed by end of May
- A letter from Mayor Kobasuk will go out to residents informing them that paving of their streets will take place after Duke performs their services and their cooperation is necessary in accomplishing both projects

4) Ragland Road Culvert

- Field survey will take place in April; Design May/June; Utility Coordination May-July; Easements June/July and Advertise project August
- Typically October is the driest month of the year. Length of project will depend on the delivery of selected materials and if the box culvert through there is replaced and how traffic is maintained for everybody on the other side

Council Checklist

Mr. Tiettmeyer made a motion to approve the 3.28.2017 Council Checklist for \$72,248.49, seconded by Mr. Fairley. All Aye. Motion Carried.

Ordinance, Purchasing and Procurement Policy (Reported by Curt Tiettmeyer)

This ordinance formalizes a purchasing and procurement policy to govern the acquisition of goods and services. Terms of the policies were discussed. Mayor Kobasuk and Vice Mayor Tiettmeyer reviewed the terms with Ms. Everett and Solicitor Supinger.

Mr. Tiettmeyer made a motion to suspend the rules, seconded by Mr. Zornes. All Aye. Motion Carried.

Mr. Tiettmeyer made a motion to adopt ORDINANCE NO. 11-2017 AN ORDINANCE APPROVING A PURCHASING AND PROCUREMENT POLICY FOR THE VILLAGE OF NEWTOWN AND DECLARING AN EMERGENCY. Mr. Harten seconded the motion. Roll Call: Mr. Zornes-Yes, Mr. Short-Yes, Mr. Tiettmeyer-Yes, Mr. Fairley-Yes, Mrs. McConnell-Yes, Mr. Harten-Yes. Motion Carried.

Hamilton County Tax Incentive Review Council (Reported by Curt Tiettmeyer)

HCDC is charged with convening the Hamilton County Tax Incentive Review Council (TIRC) to monitor the compliance of active enterprise zone agreements and community reinvestment area agreements. Cheryl McConnell and Keri Everett were appointed to serve on the 2015 and 2016 TIRC Board; members must be reappointed annually. Representatives must be a Newtown resident and appointed by local legislative authority. Ms. Everett is involved as the Fiscal Officer since this involves tax abatements. Becky Fairley offered to serve on the Board since she administers the annual process for Gerry Stoker, CRA Housing Authority, to submit the annual report to the Ohio Development Services Agency. Gerry will also attend the meeting this year.

Mr. Tiettmeyer made a motion to appoint Keri Everett and Becky Fairley to represent the Village of Newtown at the TIRC annual Board Meeting. Mr. Fairley seconded the motion. All Aye. Motion Carried.

Storm Water Utility Billing Update (Reported by Curt Tiettmeyer)

The Village office has not received any inquiries or comments as of today. Funding should be realized by next meeting.

Ordinance, Issuance of Bonds for Street Improvements

Mr. Tiettmeyer made a motion to suspend the rules, seconded by Mr. Harten. All Aye. Motion Carried.

Mr. Tiettmeyer made a motion to adopt ORDINANCE NO. 12-2017 AN ORDINANCE PROVIDING FOR THE ISSUANCE OF BONDS IN THE PRINCIPAL AMOUNT OF NOT TO EXCEED \$935,000 BY THE VILLAGE OF NEWTOWN, OHIO, FOR THE PURPOSE OF MAKING STREET IMPROVEMENTS AND DECLARING AN EMERGENCY. Mr. Zornes seconded the motion. Roll Call: Mr. Zornes-Yes, Mr. Short-Yes, Mr. Tiettmeyer-Yes, Mr. Fairley-Yes, Mrs. McConnell-Yes, Mr. Harten-Yes. Motion Carried.

Ordinance, Issuance of Bonds for Storm Water Improvements

Mr. Tiettmeyer made a motion to suspend the rules, seconded by Mr. Harten. All Aye. Motion Carried.

Mr. Tiettmeyer made a motion to adopt ORDINANCE NO. 13-2017 AN ORDINANCE PROVIDING FOR THE ISSUANCE OF BONDS IN THE PRINCIPAL AMOUNT OF NOT TO EXCEED \$670,000 BY THE VILLAGE OF NEWTOWN, OHIO, FOR THE PURPOSE OF MAKING STORM WATER IMPROVEMENTS AND DECLARING AN EMERGENCY. Mr. Fairley seconded the motion. Roll Call: Mr. Zornes-Yes, Mr. Short-Yes, Mr. Tiettmeyer-Yes, Mr. Fairley-Yes, Mrs. McConnell-Yes, Mr. Harten-Yes. Motion Carried.

Ordinance, Issuance of Bonds for Storm Water and Street Improvements

Mr. Tiettmeyer made a motion to suspend the rules, seconded by Mr. Harten. All Aye. Motion Carried.

Mr. Tiettmeyer made a motion to adopt ORDINANCE NO. 14-2017 AN ORDINANCE PROVIDING FOR THE ISSUANCE OF NOT TO EXCEED \$1,605,000 OF VARIOUS PURPOSE BONDS, SERIES 2017, BY THE VILLAGE OF NEWTOWN, OHIO, FOR THE PURPOSE OF MAKING STORM WATER IMPROVEMENTS AND STREET IMPROVEMENTS, AND DECLARING AN EMERGENCY. Mr. Fairley seconded the motion.

Discussion

Park National Bank's term letter quotes amount of \$1,600,000; Mrs. McConnell asked what the extra \$5,000 was for. Mr. Tiettmeyer said they added the \$5,000 in case we wanted to finance the bond counsel.

Roll Call: Mr. Zornes-Yes, Mr. Short-Yes, Mr. Tiettmeyer-Yes, Mr. Fairley-Yes, Mrs. McConnell-Yes, Mr. Harten-Yes. Motion Carried.

Park National Bank (Reported by Curt Tiettmeyer)

Council received quotes from: Park National, Capital One Public Funding and Huntington. A General Obligation Bond Analysis and the various quotes were discussed; the following motion was made:

Mr. Tiettmeyer made a motion to approve the Park National Bank proposal, principal amount is \$1,600,000.00 at 3.25% interest rate for the issuance of General Obligation Bonds. Mr. Fairley seconded the motion.

Discussion

Mayor Kobasuk noted that the 3.25% is for 20 years and said he was surprised it came in this low. Mr. Tiettmeyer said the rate is fixed for the entire term. Everyone thanked Mr. Tiettmeyer for his work on this issue.

Roll Call: Mr. Zornes-Yes, Mr. Short-Yes, Mr. Tiettmeyer-Yes, Mr. Fairley-Yes, Mrs. McConnell-Yes, Mr. Harten-Yes. Motion Carried.

Ohio Police and Fire Pension Audit (Reported by Curt Tiettmeyer)

The Auditor of State's office recently conducted an audit of the Police Fund through December 31, 2015. Mayor and Council received an independent accountant's report, signed by Auditor of State Dave Yost. The results of the report reflected that all requirements were met. Mr. Tiettmeyer thanked Ms. Everett for the clean audit.

EmergiTech Software Purchase – Mayor's Court

Mr. Zornes made a motion to approve \$3,775.90 for the annual EmergiTech InterBadge maintenance contract for Mayor's Court/Police computer software. Mr. Short seconded the motion. All Aye. Motion Carried.

Police Department – Ohio Collaborative

Mr. Zornes congratulated Chief Synan and the police department for achieving full compliance with the Ohio Collaborative for law enforcement agencies.

Resolution, Anderson Township Little League (Reported by Joe Harten)

Due to the condition of the grass from last fall, the plan was to allow the Moundview fields to rest until fall of 2017. Construction is taking place at several Forest Hills schools; therefore, there is a shortage of fields for teams to use this spring. ATLL is aware of the condition of the field and has requested to use the baseball field for practice only for this spring. Mr. Harten thanked Newtown Maintenance team for agreeing to work on the fields now, as they had planned on doing the work at a later date. Newtown Maintenance will do more work to the ball field after the spring season, since ATLL will not be renting the field for the fall season. The rental fee is \$700 for the season.

Mr. Harten made a motion to suspend the rules, seconded by Mrs. McConnell. All Aye. Motion Carried.

Mr. Harten made a motion to adopt RESOLUTION NO. 15-2017 A RESOLUTION APPROVING AN AGREEMENT WITH ANDERSON TOWNSHIP LITTLE LEAGUE, INC. FOR USE OF ATHLETIC FIELDS AND DECLARING AN EMERGENCY. MR. Fairley seconded the motion. Roll Call: Mr. Zornes-Yes, Mr. Short-Yes, Mr. Tiettmeyer-Yes, Mr. Fairley-Yes, Mrs. McConnell-Yes, Mr. Harten-Yes. Motion Carried.

Park Rules (Reported by Joe Harten)

Solicitor Supinger would like time to review and revise the standard park rules. Further discussion to follow.

Council Minutes

Mr. Short made a motion to approve the 03.14.2017 Council Minutes, seconded by Mr. Zornes. All Aye. Motion Carried.

Ordinance, Employee Compensation

Mr. Short made a motion to suspend the rules, seconded by Mr. Harten. All Aye. Motion Carried.

Mr. Short made a motion to adopt ORDINANCE NO. 15-2017 AN ORDINANCE ESTABLISHING SALARIES FOR VILLAGE PERSONNEL AND DECLARING AN EMERGENCY. Mr. Harten seconded the motion. Roll Call: Mr. Zornes-Yes, Mr. Short-Yes, Mr. Tiettmeyer-Yes, Mr. Fairley-Abstain, Mrs. McConnell-Yes, Mr. Harten-Yes. Motion Carried.

Employee Evaluations (Reported by Chuck Short)

Solicitor Supinger assisted with the proposed evaluations; evaluations will be emailed to Council for review and further discussion at the 4.11.2017 Council Meeting. While he supports the idea, Mr. Tiettmeyer said before Council passes a resolution, we need to have a pretty good of the implementation of this process and training for managers.

Lenten “Friday” Fish Fry (Reported by Chuck Short)

The Fish Fry continues at the Fire House through Friday, April 14th from 5:00pm to 7:30pm.

Easter Egg Hunt (Reported by Chuck Short)

The annual Easter Egg Hunt, sponsored by the Newtown Civic League will take place Saturday, April 8th at 11am at Short Park.

Planning Commission (Reported by Cheryl McConnell)

Planning Commission held a regularly-scheduled meeting on March 23rd at 6:00pm. A Public Hearing was held to review the proposed zoning code changes. Planning members unanimously approved of the text changes. Mr. Stoker will send a final draft to Solicitor Supinger for legal review. The proposed revised zoning code will be brought before Council for the process of public hearing and voting.

A Public Hearing was also held for the property located at 6809 Main Street, corner of Main and Lake Street. The applicant asked for conditional use approval to use the first floor for a Comey and Shepherd office and a Village Post, while maintaining the two second floor apartments. The Village Post will not be a full service post office, but limited mail services. Mailbox rentals, postage stamps, shipping services, business services and light retail will be offered. Hours will be Monday-Saturday (7am to 7pm) Conditional use was granted. The plan is to open sometime between June and July. Next Planning meeting is April 27th at 6pm.

Mayor Kobasuk added that construction of the second Angel's Care facility is underway. The company has done a good job of keeping the job site clean.

Maintenance Department (Reported by Terry Fairley)

Cahall Bros., Inc. has quoted \$3,007.20 for the purchase of a Debris Grapple Bucket for the operations of the Maintenance department. This is a budgeted item.

Mr. Fairley made a motion to approve \$3,007.20 to Cahall Bros., Inc. for the purchase of (AD11E – 72 inch) Debris Grapple Bucket for current 300/400/500 Series Carrier. Mr. Zornes seconded the motion. All Aye. Motion Carried.

Council Business Reflection (Reported by Curt Tiettmeyer)

Reflecting on the fact that Council has approved the Bond Issue, which is the largest single expenditure or investment the Village has made. Mayor and Council have made significant accomplishments in the last four years. To name a few: building improvements on the Municipal Center (3537 Church Street, previously Newtown Fire House), improvements to the Police Department building (3537 Church Street, acquiring and making improvements to Lake Barber, as well as opening the lake. We are in the process of the Short Park-MVCA Joint Venture for the construction of the Short Park Athletic Recreational Complex; we have taken control of our Fire/EMS Services, implementation of the Storm Water Utility Program and now the passing of the Bond Issue for street and storm water improvements. Only one of these many accomplishments actually had a cost to village property owners and it did not reflect any tax increases and that was the Storm Water fee. This is probably the most positive and significant amount of activity for this Village, probably since the construction of the Ivy Hills subdivision. Mayor and Council agreed.

Mr. Short made a motion to adjourn at 7:37pm, seconded by Mr. Harten. Meeting adjourned.

Transcribed by Becky Fairley