

### Call to Order/Pledge of Allegiance/Attendance

The May 12, 2026 regularly-scheduled meeting of the Newtown Village Council was called to order at 6:00 p.m. by Madam Mayor Tracy Boone, who led the Pledge of Allegiance to the Flag.

<b>Council Members:</b>	Terry Fairley	Sarah Donohue	Solicitor Emily Supinger
	Jerry Schwab	Jordy Collins	Fiscal Officer Keri Everett
	Ali Alspaugh		Assistant to the Mayor Becky Fairley
	Scott Thompson		Police Chief Tom Synan

### Approval of Council Minutes

**Mr. Schwab made a motion to approve the regularly-scheduled 04.14.2026 Council Minutes; Mr. Collins seconded the motion. All Aye. Motion Carried.**

### SPECIAL PRESENTATIONS

#### Engineering Report, submitted by Verdantas, previously CT Consultants Engineering – May 6, 2026

1. Little Dry Run – MRF Funded, OPWC Funded
  - Thermoplastic paint will be applied in spring 2026. Invoicing received and in process. Contract price \$461,354.40. Final construction cost \$405,857.67.
  - Village is holding 5% for completion of punch list and thermoplastic pavement markings. OPWC closed out.
2. Little Dry Run – Wall Concerns
  - The existing stone and mortar wall is failing on the upstream and downstream end.
  - A survey was forwarded to Village in November. Survey highlighted that the existing wall is primarily outside of the ROW. However, it does fall within an existing storm water easement.
  - Atlas has completed borings for a geotechnical report. Geotechnical report received week of 3/23. Verdantas to prepare proposal for wall replacement
  - A proposal for a retaining wall design was submitted to the Village on April 24, 2026 for their review.
3. Little Dry Run Drainage at Ivy Hills Boulevard
  - Verdantas has performed a field inspection of the culverts at Ivy Hills Boulevard and has made recommendations for improvements that could assist in cleaning out the smaller culvert. Verdantas is waiting on confirmation from Village to proceed. Village reviewing and determining if an easement is feasible.
4. Short Park / DeBolt Connector
  - Connector - A topographic basemap for preliminary design has been prepared and has been reviewed with the Village.  
Fitness Court - Verdantas provided two locations for a fitness court. When the Village chooses a location, Verdantas will coordinate with OEPA for the process of excavation in Short Park (both within and outside of the limits of the landfill). This OEPA coordination will also include the DeBolt connector road concept layout. Verdantas is on hold for further work on DeBolt connector until the Traffic Impact Study has been completed.
5. Pavement Condition Ratings & Funding:

The roadways in the Village with the four lowest pavement condition ratings (PCR) in the 2023 inventory are as follows:

  - Round Bottom Road - PCR 63
    - ▶ MRF and OPWC applications submitted in September, 2025.
    - ▶ Project Costs and Funding Requests:
      - Total Opinion of Construction Costs - \$928,600
      - MRF Grant Request - \$300,000 – anticipated to hear in April.
      - OPWC Grant Request - \$464,300 – Not Funded through local district. Forwarded to Small Government
        - Revised request \$399,999. Increases score from Small Government Commission.

- We recommend applying to OPWC again in 2026 if not funded through Small Government.
- Main St (Round Bottom to East Corp Line) - PCR 66
- Ragland Road - PCR 71

#### Audience Participation

Residents Cheryl Morgan 3401, Church Street, Nicole, Church Street and Becca Kinney, West Jefferson Street spoke with concern regarding communication from Daisy Fields as to the timeline of the project. And how their parking will be impacted with West Jefferson St. being the entrance to the subdivision. Mayor and Council certainly heard their concern – Mayor Boone will reach out to John Henry Homes to meet so everyone can be updated.

#### Mayor's Report

##### **Summerfest Grant**

- Provided by the Hamilton County Board of Commissioners
- Amount= \$15,000
- Council will be voting to approve the funding agreement during legislation
- Working with Winterfest Committee again for planning purposes
- Jordy and Sarah have offered to represent Council with me
- First planning meeting–Thursday, May 21<sup>st</sup>

##### **AM250-OH Newtown Special Committee**

- Six additional people volunteered from my requests, including Jordy and Jerry from council
- First planning meeting–Wednesday, May 27th at 6:30p in the Municipal Building
- All are welcome

##### **National Fitness Court Studio Update**

- Had our rescheduled virtual meeting w/Brian from the National Fitness Campaign. Unfortunately, Sarah wasn't able to join.
- Reviewed findings from Verdantas and ranked the options with NFC priorities–easily accessible and near other activities (like the basketball court, shelter, and parking lot). The first choice remains the same as what Sarah, Brian, and I had previously discussed.
- Discussed UC Grant that awards up to \$60,000
  - Strong contender for full amount
- Discussed the potential for ODNR/Nature Works Grant
- Discussed other funding sources and challenges
- I believe it is important to continue gathering background information and working through the preliminary Details now so the Parks & Rec committee and council will be positioned to have productive and informed discussions when the time comes.

##### **RITA Subpoenas**

- This will be discussed and voted on during New Business.
- Regional Income Tax Agency (RITA) is a regional agency that administers municipal income taxes on behalf of many Ohio municipalities.
- The subpoena program is a tool used to help the Village by improving compliance with existing tax laws.
- If approved by council, RITA will send letters to non-filers by cross-referencing state & federal filings.
- The program includes an opportunity for residents to meet with RITA locally in Newtown to help answer questions and work through any outstanding tax filing issues.
- It has been several years since the Village last participated in this program.
- The goal is to provide an opportunity to improve compliance and recover uncollected revenue that supports important Village services.

##### **RECOGNITION**

Strong communities are built by people who show up, work hard (often behind the scenes), and genuinely care about the place they serve. Important recognitions...

### **Administrative Professionals Day**

- Celebrated across the US on April 22nd
- Fiscal Officer, Keri Everett
- Assistant to the Mayor, Becky Fairley
- The Village is very fortunate to have two exceptional women in our administration who are dedicated, hardworking, and very capable employees.
- They do so much for the Village, much of which happens behind the scenes and goes unnoticed.
- They keep our Village running smoothly, and we should all be grateful.
- Personally, I want to thank Becky and Keri for all that they do for the Village, and especially for their support and guidance as I adjust to my role as mayor. Thank you!

### **National Police Week**

- This week May 10-16th
- The Village is also very fortunate to have a first-class Police Department.
- They do far more than respond to calls
  - Serve our residents
  - Support our events
  - Assist people during a crisis
  - Help make Newtown a community where people feel safe and cared for
- They also do a lot behind the scenes and without much recognition
- Chief, thank you to you and to your department for all that you do for our community and beyond. I am grateful.

### **National Public Works Week**

- May 17-23rd
- Newtown is also very fortunate to have a dedicated and hardworking Maintenance Department that takes great pride in our community.
- They also do a lot of work behind the scenes that also goes unnoticed.
- Their efforts have a direct impact on the appearance and function of our Village every day.
- From maintaining our public spaces to responding during storms and unexpected issues, they play an essential role in Newtown.
- Thank you to Chuck and the entire Maintenance Department for their professionalism and commitment to our Village.

### Council Members Reports

#### Maintenance Report (Mr. Fairley)

To name a few items: Maintenance is still waiting for the garage door parts to fix the garage door at the firehouse. Argo Construction completed repairs on two catch basins for the Village. Both are located on SR 32. One by UDF and the other by the Dairy Corner. And LaForce is waiting on parts for the installation of the new Security System for the Municipal Building.

A meeting or two ago, I requested that the doors remain locked; I would like to make a motion to keep them locked.

**Mr. Fairley made a motion to keep the doors locked pre and after the security system is installed. Mr. Schwab seconded the motion.**

#### Discussion

Mr. Schwab asked if there would be a door alert and if the offices of Becky and Keri would have the ability of buzz people in without going to the door.

**All Aye. Motion Carried.**

#### Safety Services Report (Mr. Schwab)

All is good at Station 22 Officers have been completing required annual training and have experienced a decent number of calls.

#### Finance April Report – (Mr. Thompson)

**Mr. Thompson made a motion to accept the April Finance Report. Ms. Alspaugh seconded the motion. All Aye. Motion Carried.**

Planning Commission Update (Mr. Collins)

There was no meeting in April; the next Planning Commission meeting is scheduled for 5/28 at 6pm. There is a case for owner Little Miami Real Estate c/o Anchor Property Management, 3607 Church Street on the agenda. There is an application for Conditional Use Request. They are requesting Zoning Text Amendment to Table 4.2 of the Newtown Zoning Code to allow for "Office, Medical" uses within the P-V, Planned Village Center Zoning District, pursuant to Section 4.2 and Section 10.5 of the Newtown Zoning Code.

HR Committee Update (Ms. Alspaugh)

The HR Committee met on May 6<sup>th</sup> – this was the first HR meeting for 2026. Ms. Alspaugh said the meeting went well with a good line of communication open. They talked about a social media page and reaching out to other communities. Mr. Schwab also said the meeting went very well.

Parks Committee Update (Ms. Donohue)

Ms. Donohue had to reschedule the Parks Committee meeting. A date will be discussed at the June 9<sup>th</sup> meeting.

Solicitor's Report (Solicitor Supinger) no report at this time.

Legislation

Resolution, Engineering Services (Little Dry Run Road Stabilization Project)

The Council of the Village of Newtown wishes to approve an agreement with Verdantas (formerly CT Consultants) for professional engineering services related to the Little Dry Run Road Stabilization Project.

**Mr. Fairley made a motion to suspend the rules, seconded by Mr. Schwab. Roll Call: Ms. Donohue-Yes, Mr. Fairley-Yes, Mr. Collins-Yes, Ms. Alspaugh-Yes, Mr. Thompson-Yes and Mr. Schwab-Yes. All Aye. Motion Carried.**

**Mr. Fairley made a motion to adopt RESOLUTION NO. 17-2026 A RESOLUTION APPROVING AN AGREEMENT WITH VERDANTAS FOR ENGINEERING SERVICES RELATED TO THE LITTLE DRY RUN ROAD STABILIZATION PROJECT. Mr. Schwab seconded the motion. Roll Call: Ms. Donohue-Yes, Mr. Fairley-Yes, Mr. Collins-Yes, Ms. Alspaugh-Yes, Mr. Thompson-Yes and Mr. Schwab-Yes. All Aye. Motion Carried.**

Resolution, Authorizing a Then and Now Certificate

**Mr. Fairley made a motion to suspend the rules, seconded by Mr. Collins. All Aye. Roll Call: Ms. Donohue-Yes, Mr. Fairley-Yes, Mr. Collins-Yes, Ms. Alspaugh-Yes, Mr. Thompson-Yes and Mr. Schwab-Yes. All Aye. Motion Carried.**

**Mr. Fairley made a motion to adopt Resolution No. 18-2026 A RESOLUTION AUTHORIZING A THEN AND NOW CERTIFICATE AND PAYMENT IN THE AMOUNT OF \$9,725.00 TO ANDY ARGO CONSTRUCTION COMPANY, LLC. Mr. Schwab seconded the motion. Roll Call: Ms. Donohue-Yes, Mr. Fairley-Yes, Mr. Collins-Yes, Ms. Alspaugh-Yes, Mr. Thompson-Yes and Mr. Schwab-Yes. All Aye. Motion Carried.**

Resolution, Agreement w/the Board of County Commissioners

**Mr. Schwab made a motion to suspend the rules, seconded by Ms. Donohue. Roll Call: Ms. Donohue-Yes, Mr. Fairley-Yes, Mr. Collins-Yes, Ms. Alspaugh-Yes, Mr. Thompson-Yes and Mr. Schwab-Yes. All Aye. Motion Carried.**

**Mr. Schwab made a motion to adopt RESOLUTION NO. 19-2026 A RESOLUTION APPROVING A FUNDING AGREEMENT WITH THE BOARD OF COUNTY COMMISSIONERS, HAMILTON COUNTY, OHIO FOR THE 2026 SMALL EVENT GRANT. Mr. Collins seconded the motion. Roll Call: Ms. Donohue-Yes, Mr. Fairley-Yes, Mr. Collins-Yes, Ms. Alspaugh-Yes, Mr. Thompson-Yes and Mr. Schwab-Yes. All Aye. Motion Carried.**

Resolution, Natural Gas Aggregation Agreement

**Mr. Collins made a motion to suspend the rules, seconded by Mr. Fairley. Roll Call: Ms. Donohue-Yes, Mr. Fairley-Yes, Mr. Collins-Yes, Ms. Alspaugh-Yes, Mr. Thompson-Yes and Mr. Schwab-Yes. All Aye. Motion Carried.**

**Mr. Collins made a motion to adopt RESOLUTION NO. 20-2026 A RESOLUTION APPROVING A NATURAL GAS AGGREGATION AGREEMENT WITH A SUPPLIER RECOMMENDED BY ENERGY ALLIANCES, INC. Ms. Alspaugh seconded the motion. Roll Call: Ms. Donohue-Yes, Mr. Fairley-Yes, Mr. Collins-Yes, Ms. Alspaugh-Yes, Mr. Thompson-Yes and Mr. Schwab-Yes. All Aye. Motion Carried.**

New Business

Council Checklist

**Mr. Thompson made a motion to approve the Checklist dated 5/06/2026 in the amount of \$312,466.08. Mr. Farley seconded the motion. All Aye. Motion Carried.**

RITA'S NON-FILER/SUBPONENA PROGRAM

The Regional Income Tax Agency offers its members the opportunity to address non-filing taxpayers through participation in its non-filing delinquency program.

**Mr. Schwab made a motion to approve the RITA Non-Filer/Subpoena Program, seconded by Mr. Collins. Roll Call: Ms. Donohue-Yes, Mr. Fairley-Yes, Mr. Collins-Yes, Ms. Alspaugh-Yes, Mr. Thompson-Yes and Mr. Schwab-Yes. All Aye. Motion Carried.**

Law Firm Reimbursement

**Mr. Schwab made a motion to approve \$308 reimbursement to Becky Fairley for Finney Law Firm. Mr. Collins seconded the motion. Roll Call: Ms. Donohue-Yes, Mr. Fairley-Abstain, Mr. Collins-Yes, Ms. Alspaugh-Yes, Mr. Thompson-Yes and Mr. Schwab-Yes. Motion Carried.**

Memorial Day Parade – Monday, May 25<sup>th</sup>

Parade lineup begins at 9am at MVCA with step-off at 10:am. The parade will go straight down Church Street and convene at Moundview Park. Contact Mr. Chuck Short if you would like more information.

Procurement Policy Amendment (Mr. Fairley)

Our Department Heads Police Chief Synan and Street Commissioner Chuck Morgan's spending limit has been up to \$1,000 for the last ten to twelve years and probably longer. You cannot even purchase a set of tires for \$1,000; I believe \$2500 increase is needed and fair and would be helpful to the managers of our departments. At the June meeting, Mr. Fairley would like to amend the Procurement Policy suggesting to raise the spending limit to \$2500.

**Mr. Schwab made a motion to adjourn meeting at 6:45pm; motion seconded by Mr. Collins. All Aye. Motion Carried.**

Transcribed by Becky Fairley