

## Call to Order/Pledge of Allegiance/Attendance

The August 14, 2018 meeting of the Newtown Village Council was called to order at 6:30 p.m. by Mayor Mark Kobasuk, who led the Pledge of Allegiance to the Flag.

**Council Members:** Curt Tiettmeyer (Vice Mayor)  
Daryl Zornes  
Chuck Short

Terry Fairley  
Don Carroll  
Sarah Williams

Solicitor: Emily T. Supinger  
Fiscal Officer: Keri Everett  
Assistant to Mayor: Becky Fairley

## Approval of the Minutes

Mr. Short made a motion to approve the 7.24.12.2018 Council Minutes; motion seconded by Mr. Tiettmeyer. All Aye. Motion Carried.

## SPECIAL PRESENTATIONS

### CT Consultants, 2<sup>nd</sup> Opinion Ragland Road Drainage Issue

Engineers Mark Brueggemann and Kevin Boerger presented the Ragland Road Drainage Analysis to Mayor and Council. Mr. Brueggemann is VP of Engineering at CT Consultants. The first component of the scope of work by CT Consultants was to evaluate the storm sewer system being proposed by Brandstetter Carroll Inc. The second component was to look at other options to improve upon the concept that was prepared by BCI, which CT Consultants thought was a fine concept. Several options were discussed. The main difference in CT's Option 1 straightens out the existing alignment providing more of a direct route with improved hydraulics and with additional grading for extra protection to homeowners. This system in Option 1 would handle a 100-year event. CT Consultants will meet one last time with Village officials and Mr. Yeager before deciding on the best option. A copy of this report can be obtained from the Village office.

Mr. Carroll said while this project started prior to him being on Council, what we're proposing here....the Village of Newtown and other municipalities have watershed issues that need to be addressed, which is probably within the purview and obligation of the municipalities. We do set some precedent, particularly when we look at some of the diking and grading. Mr. Carroll said we do have issues in other areas of the Village and most recently, in one area, we advised residents that fixing their watershed issues were their problem. (Mr. Carroll is referring to the Clusters of Ivy Hills.) Mr. Carroll said as a council, we need to consider the whole Village has watershed issues and we should be prepared to assist residents and step-up and help them deal with issues as well. He said we are being a little bit inconsistent right now the way we are dealing with it.

Mayor Kobasuk said he posed a similar question and the response he received was that when you're dealing with a waterway like a creek – that is different. The Ragland Road Drainage issue is an existing storm water system that the Village installed some decades ago. Mayor Kobasuk said he agrees it's hard to distinguish to the residents in the Clusters. The Ivy Hills creek is a natural waterway, while the Ragland Road is an existing storm water system. Mr. Carroll said he agrees they are different but believes it is not a natural waterway to the extent the many subdivisions built in Anderson Township over the last 25 years drain down that natural waterway. Mr. Carroll said he is supporting the Ragland Road project and have all along. We just need to discuss how we deal with other areas as we move forward.

Mr. Fairley thanked CT Consultants and BCI for their professionalism working together for the betterment of this project.

### IT Update (Reported by Chief Synan)

In 2017, \$30,000 was allocated to enhance the IT system, when Jerry Thamann was Village Administrator. Mr. Thamann asked the police to work on this project, which eventually led into a monthly contract with Afidence, Inc. for IT support. Upon Mr. Thamann's departure, the police department continued to oversee the IT services. Afidence, quoted \$30,000, plus we've been paying a monthly maintenance fee of \$1300-\$1500 and the system still crashes.

We are looking to simplify the system and get rid of the monthly fee currently associated with Afidence, Inc. Michael Manford, has provided IT support to the Village of Fairfax and Madeira police departments for seven years. Mr. Manford came out and assessed our equipment and said it would be more efficient to reduce the size of the current servers. Mr. Manford provided a quote of \$16,106 to replace the current servers with two new servers and eight refurbished office computers, which includes twenty hours of labor, excluding backup of INTERBADge and MVD phone support. Mr. Manford's partner, who supports the Wester Chester police department, would back-up services for the Village when Mr. Manford would be unavailable. Mr. Manford can also work remotely and his goal is to minimize the current system with two servers that will be more efficient. The system would be backed up both onsite and offsite. Going with Mr. Manford's company, would allow us to get rid of the current monthly maintenance fee with Afidence, Inc. We would also get rid of several licensing fees not needed. He has offered to train someone like Lt. McBreen and/or Sgt. Vontz who has some computer background. There may be an additional \$550 fee with Interbadge; we will pay Mr. Manford \$95/hour to install the software. We are waiting to hear from MVD as to the cost for them to do backup to the phone system, which will also be in addition to the \$16,106 fee. There is no monthly fee with Michael Manford – it's a one-time fee to set everything up then a charge of \$95, thereafter. Mr. Tiettmeyer asked if this included all of the necessary hardware; Chief Synan said yes. The police website fee is not included and will be a separate project.

### Citizen Participation (Two-minute limit for each speaker) (Read by Mayor Kobasuk)

We have reached that point in our meeting where a citizen may express an opinion, make a statement, address a concern, or ask a question on any subject that is not otherwise on the agenda. This will allow the statement to be entered into the official meeting record. This portion of the meeting is not for Council to provide responses to citizen comments. If you have a concern or request information, please be sure to leave your contact information with the staff before you leave the meeting. A member of the staff will contact you regarding your request. Please state your name and where you live when addressing Council. Is there anyone present that would like to bring an item, not otherwise on the agenda, before Council? No participants.

### BCI, Project Status Engineering Services (Presented by Engineer Bruce Brandstetter)

Mr. Brandstetter gave an update on current projects.

### Sidewalk Inspection, Riverhills Subdivision (18085)

- Progress meeting held on 7/30/18. Minutes to be distributed under separate cover
- Schedule
  - Send introductory letters week of 8/27/18
  - Inspections of sidewalks last two weeks of August
  - Start Strauss Troy assessment procedures
  - Property Owner will have until 4/30/19 to complete work on their property
  - Check for completion/remark defective sections
  - Advertise for bids May of 2019
  - Complete construction
  - Follow steps 5 thru 7
  - Council will pass a resolution when property to be repaired is identified (Sept to early Oct)
  - All property owners that need to make repairs will receive a copy of the resolution

### MAYOR / COUNCIL REPORTS

BZA and Planning Commission Members Training: August 27, 2016 at 6pm, mandated by Solicitor Supinger

### OML ASKS LOCAL LEADERS TO URGE GOVERNOR TO INVEST BUDGET SURPLUS IN MUNICIPALITIES

The Ohio Municipal League is encouraging its members to pass a resolution urging Governor Kasich to invest this year's projected budget surplus in Ohio's local governments. The League also drafted a sample resolution municipalities could pass to make their stance clear, along with a sample letter to send to state leaders. Mr. Tiettmeyer asked Solicitor Supinger to prepare the resolution for the next Council Meeting.

The governor proposed using the projected surplus of \$147 million to fund an income tax withholding reduction and an additional \$68 million to max out the state's rainy-day fund.

The League has asked that local leaders urge the state to invest these dollars in crucial local services. This is an opportunity for municipalities to remind the state of their urgent need to rebuild infrastructure and bolster public safety services to fight the opioid epidemic. Ohio's municipalities should insist the state use these dollars be used to close the gap created through past Local Government Fund raids that resulted in a loss of \$435 million for municipalities in CY 2015 alone. It is crucial that municipalities be heard and that this revenue be used to strengthen local governments across the state.

### Little Dry Run Road Paving

Don Carroll brought this to BCI's attention and asked them to contact the County Engineer and Anderson Township about upstream issues and to schedule a meeting to do so. Bruce Brandstetter placed calls to Steve Sievers and Eric Beck.

Mr. Brandstetter also discussed Little Dry Run Rd paving with Eric Beck Thursday while at an OPWC meeting. He will talk to Ted Hubbard to see what they can do to help fund it.

The estimate total is \$140,000 to \$150,000. The County's contract unit price for asphalt (\$140/CY) is the same as the Village's 2018 Street Paving Program. Both are \$11.00/CY more than the Village's 2017 Program. There is no significant cost savings to tagging onto the County's contract unless the County elects to pay for a share of the cost. The work is scheduled for September.

Anderson Township 225<sup>th</sup> Anniversary: (Sunday, September 30<sup>th</sup> 1:00pm to 4:00pm) Anderson Township asked if we would consider participating in their 225<sup>th</sup> anniversary. Doscher's Candies will also be participating by being opened to the public. Mr. Tiettmeyer offered to host opening the Municipal Building.

#### Newtown 5K Run/Walk

The 36<sup>th</sup> annual Newtown 5K Run / Walk is a collaboration between Turpin Cross Country & Track teams, St. John Fisher Church and the Newtown Civic League. Mayor Kobasuk thanked the Police, Fire and Maintenance Departments for their participation. There were only about 500 participants.

#### New Businesses (Reported by Mayor Kobasuk)

Since Building Commissioner Gerry Stoker started working for the Village, January 2016, the following are new businesses that chose to set up shop in Newtown: The Urban Grill, Chicka Sports, Angel's Care Memory Facility, Doscher's Candies, Brookstone Homes (8 new SF homes on Church Street), The Village Post and Comey Shepherd, expansion of the Growler Stop with Dixie Chili coming soon, Fork and Pie Bakery, the Village Coffee Shop and Forest Hills School District Transportation and Maintenance Facility. We are also meeting next week with a wedding/event center business for 7202 Main Street.

#### Station 22 – A/C Repair

Coils need to be replaced. Air-Tech Mechanical Services, Inc. submitted a quote for \$8,931.00. The Fire Fund appropriations will need to be increased to cover this expense. Please see below resolution.

#### 2019 Salt Bid

Mr. Fairley informed Council of the lowest salt bid for 2019 – Cargill, Inc. is the vendor awarded the bid from Hamilton County at \$78.46/ton. Last year's price was \$51.51/ton. The Village buys 300 tons and is obligated to reserve 80%; therefore, roughly, \$18,000 will be added to 2019's budget for salt.

#### Hamilton County Auditor

Mayor Kobasuk received a letter from Auditor Dusty Rhodes announcing that the Village will be receiving \$9,970.60 from the Auditor's Real Estate Assessment (REA) Fund. This is our portion of the \$14 million unspent balance in the fund that is being returned to local governments, school districts, and other taxing authorities in the county.

Mayor Kobasuk received a letter from Auditor Dusty Rhodes stating he is continuing his fight to restore the long-promised State Local Government Fund.

#### Cemetery Information

Mayor Kobasuk presented Council with Flag Spring expenses and an assessment previously done by Spring Grove Cemetery officials for their consideration of this potential project.

#### OHIO PACE Financing

Gardner Media Group desires to expand their facility, which includes improvements of \$1 million. Their lender will be paid back through property tax collection. This program is only for energy saving improvements. Dee Matir, Director of OHIO PACE will present to Council in September. An ordinance approving this finance program will need to be adopted by Council.

#### Handicapped Parking Spot

Mr. Short discussed making a slanted spot close to the door as a second handicapped parking spot. Discussion will be continued. The current handicapped parking spot has rarely been utilized. Mr. Stoker has said that the size of the building does not require two spots. The handicapped parking spot does need to have a sign posted in front up against the building.

#### 2018 Finance 2<sup>nd</sup> Quarter Packet

Mr. Tiettmeyer presented Council with the packet. Discussion will continue at the next Council Meeting, after all have had a chance to review.

#### VILLAGE SOLICITOR'S REPORT (No items reported)

#### NEW LEGISLATION

#### Ordinance, Agreement w/Anderson Township

The Village of Newtown and Anderson Township entered into a three (3) year Agreement for the Provision of Fire Protection and Emergency Medical Services to the Village of Newtown, Ohio ("Agreement") with an effective date of January 1, 2016 under which Anderson Township provided fire protection and emergency medical services, on a regular basis, to the Village. The initial term of the Agreement will terminate on December 31, 2018 at 12:00am unless the Agreement is renewed. There is no negotiation, as the numbers are fixed. The first term of the Agreement was at \$575,000/year for three (3) years. This second term of the Agreement is at \$610,000/year for three (3) years.

**Mr. Zornes made a motion to suspend the rules, seconded by Mr. Short. All Aye. Motion Carried.**

**Mr. Zornes made a motion to adopt ORDINANCE NO. 17-2018 AN ORDINANCE APPROVING THE RENEWAL OF AN AGREEMENT WITH ANDERSON TOWNSHIP FOR THE PROVISION OF FIRE PROTECTION AND EMERGENCY MEDICAL SERVICES TO THE VILLAGE OF NEWTOWN, OHIO. Mr. Fairley seconded the motion. Roll Call: Mr. Zornes-Yes, Mr. Short-Yes, Mr. Tiettmeyer-Yes, Mr. Fairley-Yes, Mrs. Williams-Yes, Mr. Carroll-Yes. Motion Carried.**

Resolution, Computer IT Services

The resolution reflected the original estimate of \$16,016. Council amended the amount to \$18,016, per above discussion.

**Mr. Carroll made a motion to suspend the rules, seconded by Mr. Zornes. All Aye. Motion Carried.**

**Mr. Carroll made a motion to adopt RESOLUTION NO. 23-2018 A RESOLUTION AUTHORIZING THE MAYOR AND FISCAL OFFICER TO RETAIN MICHAEL G. MANFORD FOR COMPUTER/INTERNET TECHNOLOGY SERVICES. Mr. Zornes seconded the motion. Roll Call: Mr. Carroll-Yes, Mr. Fairley-Yes, Mrs. Williams-Yes, Mr. Tiettmeyer-Yes, Mr. Short-Yes, Mr. Zornes-Yes. Motion Carried.**

Ordinance, amending 2018 Permanent Appropriations (Fire Fund)

**Mr. Tiettmeyer made a motion to suspend the rules, seconded by Mr. Fairley. All Aye. Motion Carried.**

**Mr. Tiettmeyer made a motion to adopt ORDINANCE 18-2018 AN ORDINANCE AMENDING 2018 PERMANENT APPROPRIATIONS FOR CALENDAR YEAR ENDING DECEMBER 31, 2018. Mr. Carroll seconded the motion. Roll Call: Mr. Carroll-Yes, Mr. Fairley-Yes, Mrs. Williams-Yes, Mr. Tiettmeyer-Yes, Mr. Short-Yes, Mr. Zornes-Yes. Motion Carried.**

Station 22 – A/C Repair

**Mr. Zornes made a motion to approve \$8,931 to Air-Tech Mechanical Services, Inc. to replace coils RTU#1. Mr. Short seconded the motion. All Aye. Motion Carried.**

NEW BUSINESS

Checklist

**Mr. Tiettmeyer made a motion to approve the 08.14.2018 Checklist for \$157,579.19; Mr. Carroll seconded the motion. All Aye. Motion Approved.**

Mr. Short made a motion to adjourn at 7:57pm; motion seconded by Mr. Zornes. Meeting Adjourned!

Transcribed by Becky Fairley.