

Call to Order/Pledge of Allegiance/Attendance

The April 10, 2018 meeting of the Newtown Village Council was called to order at 6:30 p.m. by Mayor Mark Kobasuk, who led the Pledge of Allegiance to the Flag.

Council Members:	Curt Tiettmeyer (Vice Mayor)	Terry Fairley	Solicitor: Emily T. Supinger
	Daryl Zornes	Don Carroll	Administrator: Jerry Thamann
	Chuck Short	Sarah Williams	Fiscal Officer: Keri Everett
			Assistant to Mayor: Becky Fairley

Mayor Kobasuk welcomed St. Veronica Boy Scout Troop 135.

Approval of Council Minutes

Mr. Short made a motion to approve the 03.27.2018 Council Minutes, Mr. Zornes seconded the motion. All Aye. Motion Carried.

SPECIAL PRESENTATIONS

Hamilton County Community Development (Reported by Joy Pierson, Hamilton County Community Development)

Ms. Pierson is in the Department of Planning and oversees three grants the county receives from HUD: 1) The Community Development Block Grant (CDBG) for \$3 million. 2) The Home Grant, where \$1 million is received for affordable housing and mixed income development and housing. 3) Emergency Shelter Grant for rapid re-housing and homelessness prevention. Ms. Pierson asked Council to consider joining the grant program. The CDBG is an entitlement community formula grant based on the number of communities in the county that participate. Hamilton County has 49 local governments and Cincinnati receives a separate \$11 million grant per grant. The rest of the governments band together to receive as much funding as possible. Loveland participates in the program even though they are located in three counties. Milford participates with Clermont County. 47 local governments can participate in the program; currently, there are 38 participants with four considering (Glendale, Mariemont, Madeira and Newtown.) Amberly Village joined the program in 2017 and Harrison joined in 2016. Eight years ago, due to a civil case between Green Township and CMHA and the Department of Justice and U. S. Department of HUD, there was a consent decree where 32 new units of housing were added to Green Township (eight, four-unit buildings). At that time, there was a wrongful interpretation that if people participated in the program, they would be forced to have public housing in their communities. The truth is, if CMHA wants to put public housing in a community, they are going to try to do it. A community has zoning and control over issuing permits and zoning procedures. Whether or not, Newtown participates in the CDBG Program, has no bearing on whether or not there will be public housing in the community. CMHA does own two single-family homes in Newtown. The community also has a handful of section 8 voucher holders as well. The HUD deadline to join is July 1st. If Newtown joins CDBG by July 1st, funding would be realized by April 1, 2019. Approved projects include ADA improvements, playgrounds that are ADA accessible, improvements to a senior center, as well as acquisition and demolition of buildings that are no longer being used by a resident or a commercial business. Economic development activities such as asbestos removal, a loan to a business for jobs, removing lead-based paint or other hazards. There is a Mini-Planning Grant where communities are eligible up to \$40,000 per a planning project, which could include updating the Comprehensive Plan, Business District Plan. There is also a larger pool of funding with the Community and Economic Development Assistance Program. Currently, there are five projects funded, one of which is widening Riesenber Avenue in Reading to open up access to MSD and the former Dow Chemical plant, which is a \$1.2 million project. Reading received a three-year, interest-free \$300,000 loan for the extension - they expect to increase their income tax by \$1 million per year. Council will consider Ms. Pierson's proposal to join Hamilton County CDBG Program. Council would need to pass a resolution entering into a cooperation agreement with Hamilton County. This agreement remains into effect until Newtown decides to no longer participate. Therefore, funding for separate projects will not require a MOU or separate contract.

Citizen Participation (Two-minute limit for each speaker) (Read by Mayor Kobasuk)

We have reached that point in our meeting where a citizen may express an opinion, make a statement, address a concern, or ask a question on any subject that is not otherwise on the agenda. This will allow the statement to be entered into the official meeting record. This portion of the meeting is not for Council to provide responses to citizen comments. If you have a concern or request information, please be sure to leave your contact information with the staff before you leave the meeting. A member of the staff will contact you regarding your request. Please state your name and where you live when addressing Council. Is there anyone present that would like to bring an item, not otherwise on the agenda, before Council? *There were no participants from the public this evening.*

ADMINISTRATOR'S REPORT

Mr. Thamann submitted the below report via email to council on 4.5.2018. The following contains a summary of recent Village activities. This summary is not meant to be inclusive, but only a short list of various administrative activities.

1. The clock in Bicentennial Park was repaired and is up in running. The cost to repair the clock was \$950.00. Smith's Bell and Clock out of Indiana performed this work. The work included replacing the motors and worn out gears. The conversion to LED, adding a new photocell, installing a clock controller for daylight savings time corrections and power loss control, and replacing the bezel glass was not completed.
2. Police Department Signage - I submitted a sample of a "POLICE" globe sign to Smith's to see if they could design signage for the Police Department using a very similar post to the repaired clock. I am waiting word to see if they can do this type of work.
3. Fire Department Signage – United Maier Signs, Inc. was contacted to review the Fire Department sign proposal the company submitted sometime in 2016 with a revision to the design proposal in May of 2016, and again in June of 2017. The representative indicated the proposed sign material includes a painted aluminum face with black reflective vinyl reflective graphics. The representative indicated the sun is extremely harsh on reflective lettering and we may get approximately four years out of the graphics. With this in mind a sign sample was sent to United Maier to consider other materials for a Fire Department sign. Additionally, the existing concrete block base with the street address will be removed by the Village. **No additional information other than a follow up call to the sign company was made to determine options and pricing.**
4. A presentation on the Hamilton County Community Development Block Grant (CDBG) program will be provided to Council for discussion purposes on participating in the program. If Newtown is to participate in the 2019 funding cycle, a resolution must be adopted by Council and submitted to the County no later than mid-June. Joy Pierson, Community Development Administrator will be in attendance to address questions specific to Newtown and countywide program questions as well. I will forward you the draft 2017 Annual Report from the County's Community Development Division. I plan to highlight some of the information in the report and also provide specific information regarding Newtown, and the potential funding level we may experience from the program.
5. With MVCA requesting a termination of the JVA, I have requested proposals from lawn service companies for the mowing of Short Park. I have reached out to three companies and all represented they would submit proposals. To date, I have received two of the three proposals. Money was not appropriated for this expense since MVCA was maintain the park. An ordinance appropriating this money to mow Short Park will need to be passed by Council.

In addition, Chuck Morgan and I completed an inspection of the entire park. Chuck submitted a list of deficiencies that exist today and he is working on eliminating known safety hazards. In general, the inspection included the walking path, gazebo, baseball field, upper and lower pavilion, upper and lower parking lots, overall park lighting (parking lot, gazebo, pavilions, rest room), basketball courts, landscaping, signage, benches and tables, trash receptacles, grills, and electrical panel. An extensive inventory of current conditions photos has been taken.

6. An employee meeting was held on April 5th to address any questions employees may have regarding the draft revision of the Personnel Policy Manual. In attendance at the meeting was the Mayor, Solicitor, Administrator, Tom Synan, Shawn McBreen, Becky Fairley, and Chuck Morgan. Some questions addressed were number of holidays (specific to Christmas Eve); part-time hours worked before offering health insurance; defining a work day and the vacation day; credit card policy; and workplace violence policy.

Proposals for an Updated Comprehensive Plan and Zoning Code

Mayor Kobasuk presented Council with letters sent to McBride Dale Clarion, Compass Point Planning and The Kleingers Group, soliciting proposals for the development of an updated comprehensive plan and zoning code for the Village. A comprehensive plan was last completed in 1998 and involved a two-year process.

Administrative Professionals Week (April 22-28) Public Works Week (May 20-26)

As in years past, Council agreed to show their appreciation to Administration by approving the following:

Mr. Short made a motion to approve \$200 for the 2018 Administration employee luncheon. Mr. Zornes seconded the motion. All Aye. Motion Carried.

National Police Week (May 13-19)

As in years past, Council agreed to show their appreciation to Newtown Police by approving the following:

Mr. Short made a motion to approve \$200 for the 2018 Police Department employee luncheon. Mr. Zornes seconded the motion. All Aye. Motion Carried.

Ohio Municipal League

Mr. Tiettmeyer presented Council with information from the Ohio Municipal League regarding the reduction in local funding and its impact on communities. Since 2011, the amount of Local Government Funding given from the state of Ohio has been declining almost to non-existent. Since 2011, the total reduction the state took away from Hamilton County and municipalities within it is \$163 million. While the Village does collect some money from the state, Mr. Tiettmeyer suspects it all will be eliminated within the next year or two. Mr. Tiettmeyer encouraged everyone to talk to those running for public office for state senate and state representative about their position on Local Government Funding.

Village Solicitor Report No items were discussed.

NEW LEGISLATION

Resolution, Cincinnati United Soccer Club

Mrs. Williams made a motion suspend the rules, seconded by Mr. Fairley. All Aye. Motion Carried.

Mrs. Williams made a motion to adopt RESOLUTION NO. 05-2018 A RESOLUTION APPROVING AN AGREEMENT WITH CINCINNATI UNITED SOCCER CLUB FOR USE OF ATHLETIC FIELDS. Mr. Zornes seconded the motion. Roll Call: Mr. Short-Yes, Mr. Zornes-Yes, Mr. Tiettmeyer-Yes, Mrs. Williams-Yes, Mr. Fairley-Yes, Mr. Carroll-Yes. Motion Carried.

Ordinance, Terminating Joint Venture Agreement w/MVCA

Solicitor Supinger explained that this ordinance terminates the joint venture agreement under the terms of the provision all monies that have been paid under the contract to the Village of Newtown, remain property of the Village of Newtown. No further payments are to be made and MVCA will continue to maintain Short Park through April 30, 2018.

Mrs. Williams made a motion suspend the rules, seconded by Mr. Zornes. All Aye. Motion Carried.

Mrs. Williams made a motion to adopt ORDINANCE NO. 08-2018 AN ORDINANCE APPROVING A RELEASE AND MUTUAL TERMINATION OF JOINT VENTURE AGREEMENT WITH MIAMI VALLEY CHRISTIAN ACADEMY. Mr. Short seconded the motion. Roll Call: Mr. Short-Yes, Mr. Zornes-Yes, Mr. Tiettmeyer-Yes, Mrs. Williams-Yes, Mr. Fairley-Yes, Mr. Carroll-Yes. Motion Carried.

Mr. Short said moving forward, the Village charges ATLL for field rental and asked if the Village needs to enter into an agreement with MVCA for utilizing Short Park for practice. Mayor Kobausk suggested an agreement – Solicitor Supinger said everyone should be treated the same. MVCA has not been charged in the past for using the field at Short Park; Mr. Tiettmeyer suggested Council consider not charging MVCA for using the field since they are a business within the Village. MVCA is located within the Village and continue to be good neighbors. Solicitor Supinger said Council can make an exception – she will review the Park Rules and report back to Council. Mr. Thamann suggested entering into an agreement to release the Village from any liability.

OLD BUSINESS None

NEW BUSINESS

Checklist

Mr. Tiettmeyer made a motion to approve the 04.10.2018 Checklist, in the amount of \$142,639.29. Mr. Short seconded the motion. All Aye. Motion Approved.

Hamilton County Storm Water District (Reported by Curt Tiettmeyer)

This is an annual renewal of the agreement with the Hamilton County Storm Water District, which allows them to forward the costs to the tax bills for the property owners in the Village.

Mr. Tiettmeyer made a motion to approve the agreement with Hamilton County Storm Water District for Storm Water District Level of Service (LOS) and Service Fees for 2019. Mr. Fairley seconded the motion. All Aye. Motion Carried.

Executive Session

Mr. Short made a motion to enter into Executive Session under Ohio Revised Code 121.22 G1 to discuss employee compensation. Mr. Zornes seconded the motion. Roll Call: Mr. Short-Yes, Mr. Zornes-Yes, Mr. Tiettmeyer-Yes, Mrs. Williams-Yes, Mr. Fairley-Yes, Mr. Carroll-Yes. Motion Carried.

Council reconvened at 8:05pm. No action will be taken as a result of the Executive Session.

Mr. Short made a motion to adjourn at 8:06pm, seconded by Mr. Zornes. Motion Carried.

Transcribed by Becky Fairley.